



## **MINUTES OF PPG ANNUAL GENERAL MEETING 5 October 2023**

1. The Chairman welcomed everyone to the meeting and apologies were noted.
2. **The previous AGM** minutes from 13 October 2022 were accepted.
3. **Constitution** - no amendments except for logo
4. **Annual Report**- The Chair read her Annual Report (copy attached to mins). The Chair & Secretary have resigned though the secretary will stay on the PPG committee.  
The Practice representative said that the report was a good summary of the year & thanked the outgoing Chair and Secretary for their contributions to the PPG.
4. **Treasurers Report** – The Treasurer read the report & said there had been minimum expenditure this year. The account balance has changed from £374,02 to £337,77. Two purchases, lanyards (£21) & leaflets for Medpoint (£15,25).
5. **Election of Officers** –  
Chair no volunteer at present so practice to chair.  
Secretary - Jane Ridsell  
Treasurer to remain as is -Jenny Woolley.
6. **Future activities of PPG** -  
Vaccine clinics – The Practice reported that COVID & flu started mid Sept after agreement with NHS. Currently up to 3100 COVID & 3150 flu. Uptake dropped to 70-80%. 6000 eligible so 50% completed so far. Aim to finish by November 2023.
7. **AOB** – There being no other business the outgoing Chair thanked everyone for attending the meeting.  
The next PPG meeting is Thursday 7th December at 1830 in Gunnislake  
The meeting closed at 19.15 & the bimonthly meeting continued.