



MINUTES OF PPG ANNUAL GENERAL MEETING 14 October 2021

In attendance: Members of the PPG & Tamar Valley Health

1. The Chairperson welcomed everyone to the meeting including a patient who had not attended before. She also thanked the TVH Practice for showing everyone around the Gunnislake site.
2. The minutes of the previous AGM were agreed
3. PPG Constitution. The constitution to be updated as meetings are now held on Thursday & not Wednesday as stated
4. Annual report. The report (see attached) explained that all activities had been put on hold due to COVID. There were 7 members in the group. The PPG were disappointed that the Volunteer agreements hadn't been taken up and the Practice agreed to look at what activities the PPG could assist with.

It was mentioned that the new Gunnislake Gateway Magazine should include an article to explain the purpose of the PPG. This was agreed and other publications will be contacted too.

The annual report was approved by existing members.

5. Treasurer's report. The report was read. Two posters had been purchased to explain the purpose of the PPG which will be displayed in Gunnislake & Callington Health Centres. As of 14/10/21 the bank balance stood at £388.01 & there was one uncashed cheque for £13.99 to go through leaving the balance at £374.02. The bank statements are available to be scrutinised by any member.

The report was approved by existing members.

6. Election of Officers and the Committee.
The following agreed to stand, were unopposed and therefore elected.

Chair & Treasurer - Sharon Trafford

Secretary – Debbie Lawton

Committee members- AE, JW, DK and PB

7. Future Activities. Publicity for the PPG to be sent out to local area Newsletters such as Stoke Climsland, Gunnislake Gateway & Calstock News. This ensures that patients who do not use social media or the internet regularly, or at all, are still able to get information on the PPG and also the practice. Information via FaceBook has also proved useful.

8. Pharmacy – It was reported that there was now a new Dispensary Team Leader. There had been complaints re waiting times for medicines and it was agreed that it needed to be communicated again that the wait is 5 clear working days to ensure people order in time and attend to pick up medicines on the correct day to save a wasted journey.
9. Vaccinations – Booster clinics underway and Pfizer vaccination approved and being used for clinics
10. Any other business.
 - a. A link had been sent to Social Prescribing and Tamar Valley / Gunnislake Gardening groups
 - b. Information to be sent to PPG re Umbrella groups –
 - c. It was suggested that the Practice Mgr from Launceston should be invited to next PPG.
 - d. It was agreed PCN level as well as Practice level projects should be considered and discussed at next mtg
 - e. It was reported that there had been nothing for Mothers and Toddlers in Gunnislake so a group had been setup on a Thursday at the Woodland Centre. In discussions with the Mums she had discovered that one lady had been asked to go to Devonport for a check up 3 days after giving birth. It was asked if it was possible for someone to come to Gunnislake? It was explained that the practice midwife is employed by Derriford Hospital as practices are no longer responsible for ante/post natal care. The practice is responsible once babies are 6 weeks old & are then under the care of Health Visitors who are employed by Cornwall Council. It was agreed to find a Health Visitor contact to see if they could attend the group occasionally.

There being no other business the chairperson thanked everyone who attended the meeting

The next PPG meeting is Thursday 2nd December 1830 in Callington

The meeting closed at 19.45.