



MINUTES OF PPG MEETING 11 September 2019

RH had informed the Chair that she was standing down from the Group for personal reasons. MN and PA were also standing down due to increased family commitments. CG extended thanks to them all.

DK informed the meeting that he intends to stand down at the PPG AGM in October. CG and LAB thanked him for all his hard work over the last 5 years. DK has offered to carry on with the work relating to DNA's which was accepted.

1. Minutes

The Minutes of the meeting of 12/6/19 were approved.

2. Update from the Practice

There is likely to be an announcement in the next 6-8 weeks in relation to recruitment of a new GP.

Work has been done relating to primary care networks (PCN) introduced in July 2019 to provide extended access including an online consultation model. This is a national contract to provide services at weekends and evenings. The Callington practice is working alongside Launceston and already has some of the requirements eg. Physio and paramedics.

Training has been given to healthcare professionals, foundation Doctors and GP retainers with the aim for some of them to join the practice in the future. Flu clinics started on September 11th. Information is on the FB page & a low carb diet app has been launched to help prevent diabetes and heart disease.

3. Reports & Updates.

a. DNA Analysis

The DNA statistics have been reasonably stable since April. All are lower than last year so far.

b. TAPS group

There are 41 members in the group. Analysis shows that 20 attended only one of the 9 meetings held so far. 13 have attended 6 or more meetings. There is still a lack of speakers. The steering group did a questionnaire prior to the AGM but of the 41 sent, only 12 responded. Details of the AGM were emailed and posted to the group but only 7 attended including 4 of the steering group. CG has concerns about the sustainability of the group and our ability to attract future speakers.

c. Social Prescribing & Directory Development

DK had met with the two social prescribers, Kate Elliott and Stacey Profit, and handed over details of 100 organisations. LAB confirmed there is funding from the lottery community fund to fund these posts until 2022. There is no agreement yet of the format of the data for the directory. Dk will no longer be involved with this project.

d. Bank Account

ST confirmed the bank now has a deposit of £450. £250 start-up fund and £200 for expenses provided by the practice. As RH and MN have now retired from the group, it has been agreed to remove them and add CG and DL as signatories with a view to seek one more person in the future.

e and f. Patient survey project

DL, ST and CG met to discuss information received from LAB. Ideas were put forward and a follow up meeting has been requested for LAB to provide details of the areas the practice would like the survey to focus on.

As DL is also involved with the patient use of System 1 it was agreed to include some questions about this at the same meeting. ST to arrange the meeting with LAB.

4. Planning for Annual General Meeting.

The date of 16 October 2019 is acceptable.

The agenda provided by CG was approved with a change to some of the members quoted. It was agreed to amend the constitution to state the AGM will be in October (not September), that the financial year-end will be August 31st and that the bank account details will be scrutinised by another member of the committee.

Paragraph 8 relating to confidentiality and social behaviour will be amended to read 'Confidentiality and social behaviour: By becoming members of the PPG, individuals agree to the confidentiality of discussions with other members either in meetings or elsewhere, and to behave so as to respect the other members and their views'

The sentence relating to membership termination will be removed.

LAB will email the AGM information to the third of practice patients whose email addresses have been provided in the hope that some may attend and may result in new members. CG and ST will provide AGM invitation wording.

5. Any other business

It was discussed that it would be helpful if there were more people interested in belonging to the group. Some people attend just one meeting and some members are virtual. JW offered to attend 2 of the flu clinics to hand out leaflets about the PPG to encourage new members.

LAB is hoping to run an Open day at the practice with attendees from various groups including PPG. More details to follow.

IC is hoping someone will volunteer to be a 'champion' point of contact for 'Man Down Cornwall relating to mental health. LAB to add details to the website.

LAB asked for a volunteer to help promote cervical screening. It is hoped that new members may be interested.

Date of next meeting: Wed 11 December at 1830 in CHC