



MINUTES OF PPG ANNUAL GENERAL MEETING 13 October 2022

In attendance: Sharon Trafford (Chair & Treasurer), Debbie Lawton (Secretary), Jenny Woolley, Peter Bloomfield, Roger Webster, Linda Pollard, Pat Mitchell and Peter Watson.

TVH Practice Attending: Iain Chorlton, Laura-Ann Bruton

Apologies, Mark Stone, Don King, Jane Ridsdill, Joan Allsopp, Katy Gerry, Matthew Godwin, Hayley Vann-Hands & Eryl Morgan

1. The Chairman welcomed everyone to the meeting and apologies were noted. Don King is currently shielding and has decided to step down from the committee. ST asked for it to be noted formally how appreciative the PPG are of all the work Don has put in over the years.
2. The minutes of the previous AGM on 14/10/21 were agreed
3. PPG Constitution. ST noted that the constitution said 10 committee members but as the average number attending meetings is around that figure, no amendments will be made this year. ST asked the committee if anyone could take over the secretary or treasurer role. PM said she may be interested in the future as she has only recently joined the PPG. DL said she would be happy to take the Treasurer role from ST if someone else could be secretary.

Annual report. ST read the report (see attached) and said she was pleased that the PPG were getting involved in vaccination clinics. The Newsletters were also well received and would be continued. However, despite there being interest from potential new members throughout the year and regular offers of help in an administrative role from existing members she still felt there was limited opportunity to actively assist the Practice. This may dissuade new members who attend the meetings as some will possibly need more than assisting at the clinics to see it as an ongoing commitment. It was appreciated that the Practice has had a very challenging year and this was likely to continue particularly with existing vacancies. ST suggested that perhaps the solution is to consider using willing volunteers in more than just a meet and greet role.

Action – IC to contact Gemma

The annual report was approved by existing members.

4. Treasurer's report. ST read the report (attached) There has not been any spend this year so the balance is still at £374.02. The bank statements are available to be scrutinised by any member. The report was approved by existing members.

5. Election of Officers and the Committee.

The following agreed to stand, were unopposed and therefore elected.

Chair - Sharon Trafford

Secretary – Debbie Lawton

Treasurer – Jenny Woolley

Action - ST to arrange for JW to be added to the bank account

Committee members- Jane Ridsdill, Peter Bloomfield, Roger Webster, Linda Pollard, Pat Mitchell, Peter Watson, Joan Allsopp, Eryl Morgan, Hayley Vann-Hands, Katy Gerry and Matthew Godwin.

6. Future Activities.

i) LAB told the meeting that there were 'green' activities underway. The Climate Resilience Officer had visited and there were commitments in a Tool Kit for the Practice to sign up to and obtain awards if met. Peter mentioned that he is on the Calstock Parish council Environment and climate emergency committee.

Action - LAB to send out Tool Kit

Two electric cars had been purchased and were due soon. Solar panels to charge them and reduce electricity bills were under discussion.

7. Any other business.

There being no other business ST thanked everyone who attended the meeting

The next PPG meeting is Thursday 1st December 1830 in Gunnislake

The meeting closed at 18.55 & the bimonthly meeting continued.